

CPR / First Aid Regs

Manager shall ensure policies and procedures

R9-10-803C(e)

e. Except as provided in subsection (M), ~~Cover~~ cover cardiopulmonary resuscitation and first aid training for applicable employees and volunteers, including:

- i. The method and content of cardiopulmonary resuscitation training, which includes a demonstration of the employee's or volunteer's ability to perform cardiopulmonary resuscitation,;
 - ii. The qualifications for an individual to provide cardiopulmonary resuscitation training,;
 - iii. The time-frame for renewal of cardiopulmonary resuscitation training,; and
 - iv. The documentation that verifies that the employee or volunteer has received cardiopulmonary resuscitation training;
- f. Cover first aid training;

R9-10-803M

M. A manager of an **assisted living home may establish**, in policies and procedures, requirements that a caregiver obtains and provides documentation of cardiopulmonary resuscitation training specific to adults, which includes a demonstration of the caregiver's ability to perform cardiopulmonary resuscitation from one of the following organizations:

1. American Red Cross,
2. American Heart Association, or
3. National Safety Council.

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POLICY: Manager Employment Requirements

XXXXXXXXXX will hire an Assisted Living Manager to provide direct supervision of the residents, staff and volunteers of the facility and are responsible for overall operations of the building; the employment requirements of the Manager (Executive Director) will be followed as outlined here.

PROCEDURE: The Licensee will ensure that a Manager (Executive Director) hired meet the following criteria.

A Manager (Executive Director) at the date of hire:

1. Is 21 years of age or older
2. Has documentation of completion of a manager training program approved by the NCIA Board
3. Hold and maintains current NCIA board issues Manager's license or Temporary license and is scheduled to take manager test within 90 days of date of hire
4. Has at least 2 years verifiable proof of experience as manager or other health care related experiences in the past 5 years
5. Provides facility with at least 2 personal and 2 professional references and the facility has documented good faith effort to verify the references
6. Has meet fingerprint requirements- has a level 1 clearance issued by AZ Dept. of Public Safety and the facility has documented verifying with DPS card is valid on or before dated of hire.
7. Has current CPR and First Aid Cards- specifically for adults, which includes a demonstration of the employee's ability to perform cardiopulmonary resuscitation from a valid /qualified trainer or programs such as:
 - a. American Red Cross,
 - b. American Heart Association,
 - c. National Safety Council, or
 - d. American Safety and Institute****

*****American Safety & Health Institute (aka ASHI), requires classroom based skill assessment of both CPR and specific First Aid skill sets in a classroom environment, by a Certified Instructor who has met ASHI's essential credentials to be licensed to perform such training and certification of students. The Arizona Medical Training Institute's (AMTI) CPR/First Aid Instructors are all credentialed by ASHI to provide CPR/FA training. ASHI CPR/FA Instructor licenses are maintained on premise by AMTI and are also reflected in ASHI's national database. Training conducted at AMTI by its ASHI licensed instructors employ both didactic as well as skill demonstrations of understanding and competency in both CPR and First Aid. Students who do not demonstrate competency in CPR/FA skill assessments are not awarded a CPR/FA card. Those that do meet competency standards are awarded a "American Safety & Health Institute CPR and/or First Aid Card", signed by their instructor which is good for 2 years from the date of training. AMTI maintains a record of such training and has provisions to replace lost ASHI cards.

8. The facility has viewed original CPR and First Aid cards, and obtained a copy for the employee's file
9. CPR and First Aid is updated/renewed with in the time-frame of the training provider
10. Has current T.B. screening documentation on or before the date of providing services at the facility
11. Able to read, write and speak English

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POLICY: Caregiver Employment Requirements

XXXXXXX hires Certified Caregivers to provide direct care to the residents that reside in the facility, the employment requirements for caregivers will be followed as outlined here.

PROCEDURE: The Executive Director will ensure that all caregivers hired meet the following criteria.

A caregiver at the date of hire:

1. Is 18 years of age or older
2. Has documentation of completion of a caregiver training program approved by DHS or the NCIA Board
3. Has at least 3 months verifiable proof of experience as caregiver or other health care related experiences
4. Provides facility with at least 2 personal and 2 professional references and the facility has documented good faith effort to verify the references
5. Has meet fingerprint requirements- has a level 1 clearance issued by AZ Dept. of Public Safety and the facility has documented verifying with DPS card is valid on or before dated of hire.
6. Has current CPR and First Aid Cards- specifically for adults, which includes a demonstration of the employee's ability to perform cardiopulmonary resuscitation from a valid /qualified trainer or programs such as:
 - a. American Red Cross,
 - b. American Heart Association,
 - c. National Safety Council, or
 - d. American Safety and Institute*****

*****American Safety & Health Institute (aka ASHI), requires classroom based skill assessment of both CPR and specific First Aid skill sets in a classroom environment, by a Certified Instructor who has met ASHI's essential credentials to be licensed to perform such training and certification of students. The Arizona Medical Training Institute's (AMTI) CPR/First Aid Instructors are all credentialed by ASHI to provide CPR/FA training. ASHI CPR/FA Instructor licenses are maintained on premise by AMTI and are also reflected in ASHI's national database. Training conducted at AMTI by its ASHI licensed instructors employ both didactic as well as skill demonstrations of understanding and competency in both CPR and First Aid. Students who do not demonstrate competency in CPR/FA skill assessments are not awarded a CPR/FA card. Those that do meet competency standards are awarded a "American Safety & Health Institute CPR and/or First Aid Card", signed by their instructor which is good for 2 years from the date of training. AMTI maintains a record of such training and has provisions to replace lost ASHI cards.

7. The facility has viewed original CPR and First Aid cards, and obtained a copy for the employee's file
8. CPR and First Aid is updated/renewed with in the time-frame of the training provider
9. Has current T.B. screening documentation on or before the date of providing services at the facility
10. Able to read, write and speak English